

# PLEASE READ

COVID-19

To our valued customers:

During this time of shelter in place we will make every effort to practice social distancing. We need your help and co-operation.

The best proven method is to reduce contact, so I am asking that **ALL payments** be made remotely by placing in the drop box or calling in a payment.

**Payments:** Please drop all payments off at our drop box in front of the office. All checks and cash payments will be taken from the drop box before the close of business each day. We will provide envelopes and ask that you include your name, unit number and phone number. We will provide a receipt of payment via e-mail or USPS. Credit Card payments, please call in to make payments.

**Our offices will remain open to process new rentals, and provide you the service during this time.**

We will continue to sanitize common surface areas to reduce the spread of any potential hazard.

Please call your local storage facility for any questions.